



**Transfer Application Form for  
Regis High School  
and Regis Middle School**

Dear Parent/Guardian:

After reviewing this Transfer Application Form, please complete Section A and sign this release statement. Upon completion, submit this form to the Counselor at your student's current school.

**SECTION A (Family)**

Student Name \_\_\_\_\_

Current School \_\_\_\_\_

Location of School \_\_\_\_\_

Release statement: I hereby give permission to a representative of my child's current school to release any requested information regarding my child to the officials at Regis Middle or High School.

Parent/Guardian \_\_\_\_\_

Date \_\_\_\_\_

**SECTION B (School Counselor)**

The information provided in this form will be used in conjunction with academic credentials and other information to determine acceptance to Regis.

All of the following documents are requested.

1. Current transcript – unofficial is acceptable
2. Quarter grades – if not included in transcript
3. Standardized test scores – if not included on transcript
4. Please inform us of any history of academic services, such as IEP Plans, 504 Accommodation Plans, Gifted & Talented Program, etc.

In addition, please answer each of the following questions. Your prompt attention to this matter is greatly appreciated. If you should have questions, please contact The High/Middle School Principal or the School Counselors at 715-830-2271 (Regis High School); 715-830-2272 (Regis Middle School). The information provided on this form, as well as the other requested material, will be used to determine acceptance to Regis Middle or High School.

Days absent:                      (Current Year) \_\_\_\_\_                      (Cumulative) \_\_\_\_\_

Days tardy:                        (Current Year) \_\_\_\_\_                      (Cumulative) \_\_\_\_\_

~Continued on other side~

List titles of classes failed, if any \_\_\_\_\_

Extenuating Circumstances:

Expulsion?                      Yes \_\_\_\_\_      No \_\_\_\_\_      If yes, explain \_\_\_\_\_

Suspension?                    Yes \_\_\_\_\_      No \_\_\_\_\_      If yes, explain \_\_\_\_\_

Disciplinary probation?    Yes \_\_\_\_\_      No \_\_\_\_\_      If yes, explain \_\_\_\_\_

Recommendation: Please make a general comment on the academic and personal qualities of the applicant that could help us in our decision.

\_\_\_\_\_ Highly recommend

\_\_\_\_\_ Recommend

\_\_\_\_\_ Recommend with reservations because \_\_\_\_\_

\_\_\_\_\_ Do not recommend because \_\_\_\_\_

**Signatures Required:**

a.      School Counselor \_\_\_\_\_

Phone \_\_\_\_\_

b.      School Administrator \_\_\_\_\_

Phone \_\_\_\_\_

Please mail this completed form in an official school envelope to:

Regis High School or Regis Middle School  
Attn: Prinicpal  
2100 Fenwick Ave.  
Eau Claire, WI 54701