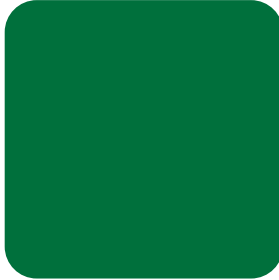
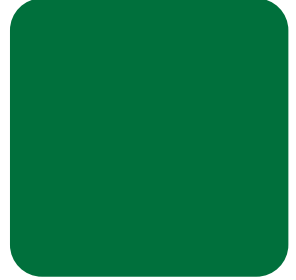
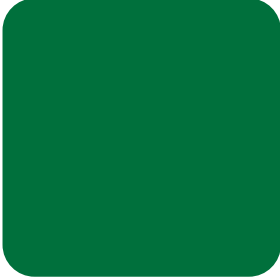
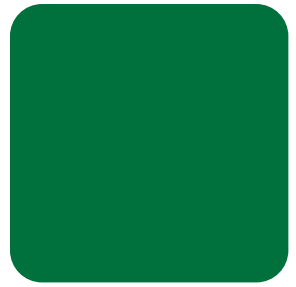




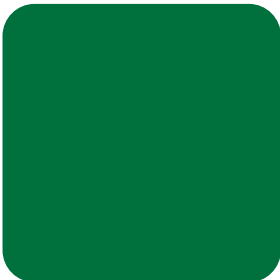
**REGIS**  
Catholic Schools  
*Scrip Program*



**What  
is Scrip  
& how  
do I  
use it?**



*User Guide*



## Frequently Asked Questions



Scrip is the largest ongoing fundraiser for Regis Catholic Schools and helps us significantly with funding tuition assistance and other general needs.

Scrip fundraising is a program that enables our families to easily satisfy their annual family fee and help raise money for Regis Catholic Schools.

Scrip is just another way to pay for everyday purchases using gift cards in place of cash, checks and credit cards.

### How does it work?

We purchase gift cards and certificates from local and national vendors at a discounted rate and sell them to you for full face value.

### Here's an example...

*Mrs. Smith needs groceries, so she buys a \$100 Festival Foods gift card through the Regis Catholic Schools Scrip program, which we have purchased from the vendor for 3% less than face value. When Mrs. Smith checks out at Festival Foods, she pays with her gift card instead of using a credit or debit card. It's that easy! (Each retailer, both locally and nationally, has a different percentage discount.)*

By using your existing household shopping budget to purchase Scrip, you don't have to sell anything or incur any out-of-pocket expenses to satisfy your family fee or to help support Regis Catholic Schools.





## How are the profits distributed?

Families receive **50% of the profit** from their Scrip purchases towards their annual family fee based on the normal Scrip profit percentage allowed by the merchant. Regis Catholic Schools receives the other 50%. (Using the previous example, the Smith family would earn \$1.50 towards their family fee and Regis Catholic Schools would earn \$1.50.) **Each family at Regis Catholic Schools is responsible for a \$250 annual family fee.** Purchasing Scrip is an easy way to reduce this fee without spending any extra money. It's easy for a family to earn \$500 to \$1,000 in a year and many families earn much more!

As an added incentive to use Scrip, after a family has satisfied their family fee, their 50% profit is applied to **next year's tuition** at Regis Catholic Schools or to the cause of their choice at our schools.

## What if I don't want my credit to go towards my family fee?

If you choose, you can have the 50% profit you earn from Scrip purchases go towards the supporting parish of your choice. You can also choose to use that money to support a specific part of the Regis Catholic Schools system. Please contact the Regis Catholic Schools Scrip Coordinator at **[scrip@RegisCatholicSchools.com](mailto:scrip@RegisCatholicSchools.com)** for more information or to make arrangements.

## Who can purchase Scrip?

Anyone can purchase Scrip! Grandparents, aunts, uncles, friends of the family or neighbors can all purchase Scrip and **designate your family** to receive the family fee credit. Please contact the Regis Catholic Schools Scrip Coordinator at **[scrip@RegisCatholicSchools.com](mailto:scrip@RegisCatholicSchools.com)** for more information.

## What if my child isn't in school yet?

No problem! You can start earning credit towards your family fee even before your child enters kindergarten! Please just let our Regis Catholic Schools Scrip Coordinator know if you would like to “bank” your Scrip credits to be used once your child is attending one of our schools.

## When is the Scrip year?

The Regis Catholic Schools Scrip year runs from April 1 to the end of March. We do this to better coordinate with the school year and to allow us to bill any families who have not satisfied their family fee through Scrip purchases before summer break.

## Which Scrip cards are normally kept in-stock at the Regis Catholic Schools Central Office?

To see a full list of the physical Scrip cards we normally keep in stock at the Regis Catholic Schools Central Office, please visit **[www.RegisCatholicSchools.com](http://www.RegisCatholicSchools.com)** and select ‘Scrip Program’ under the PARENTS & STUDENTS drop down menu. Then look for our ‘Scrip Order Form’. You can also access this form under ‘Quick Links’ on our home page. Any retailer not listed on the order form, but available for order on **[www.RaiseRight.com](http://www.RaiseRight.com)** is considered a **special order**. Delivery of these cards will vary depending on the vendor and your order date.





## How to Purchase Scrip

### In-Person

**Regis Catholic Schools Central Office**  
2728 Mall Drive, Ste 200

### Scrip Sale Hours

Monday - Thursday | 8 a.m. to 4 p.m.

Friday | 8 a.m. to 12 p.m.

**CLOSED SATURDAY & SUNDAY**

*(The Regis Catholic Schools Central Office is closed for major holidays. We may also have to close due to inclement weather.)*

If you'd like to download and print a copy of the Regis Catholic Schools Scrip Order Form, visit our website and select 'Scrip Program' under the PARENTS & STUDENTS drop down menu.

### Scrip is also available in the following locations:

#### **Immaculate Conception Parish**

During special hospitality weekends

#### **St. James Parish**

After all weekend Masses in the Gathering Space, except for holiday weekends

9 a.m. to 5 p.m. Monday - Thursday in the Rectory | Door #8 (Summer)

#### **St. James Elementary**

8:30 a.m. to 3:30 p.m. Monday - Thursday during school year



## Shop Online

[www.RaiseRight.com](http://www.RaiseRight.com)

Shop online for easy access to Scrip from hundreds of retailers from across the nation!

## Get Started

To place an online Scrip order, you will need to create an account. Go to [www.RaiseRight.com](http://www.RaiseRight.com) and click on the 'Sign Up' button at the top of the page. Next, click 'Join an Existing Program'. You will need to enter the unique enrollment code for Regis Catholic Schools. You can request this code by reaching out to us at (715) 830-2273, ext. 1400. This code allows the RaiseRight system to link your account activity with Regis Catholic Schools.

Next, fill in all the required information and click 'Register'. You will be asked to enter a cell phone number to perform a two-step verification process.

## It's Easy to Order Online

You can place orders on [www.RaiseRight.com](http://www.RaiseRight.com) a few different ways.

### 1. Shop Tab:

**Looking for a gift? Not sure what's available?**

Click 'Shop' at the top of the page and use this feature to sort products and browse by category, card type or rebate percentage.

### 2. Favorites:

**Order the same products each week?**

Add these items to your favorites for easy ordering.





## Using [www.RaiseRight.com](http://www.RaiseRight.com)

You can manage your RaiseRight account through your Personal Dashboard, which you can access by clicking the 'Account' link at the top of any page. From here, you can check your account activity, change your profile and password and read coordinator announcements. You can also run your order and rebate history reports.

Please be aware that some of the percentage discounts offered via [www.RaiseRight.com](http://www.RaiseRight.com) may be different than what we can offer for purchases made at the Regis Catholic Schools Central Office.

**Online orders of physical Scrip cards will be available for pick-up at the Regis Catholic Schools Central Office. Delivery of your cards will vary depending on the vendor and your order date.**

**If you would like to send Scrip orders home with your child during the school year, you are required to sign and return a copy of our Delivery of Scrip and Waiver of Claim form. If we do not have a signed Delivery of Scrip and Waiver of Claim form on file for your family, we will not be able to send Scrip home with your child. For more information, please contact the Regis Catholic Schools Scrip Coordinator.**



## Link Bank Account Online Payment Made Easy

You can choose to link your bank account to make paying for online orders even easier! Once set up, RaiseRight will use an electronic funds transfer system to pay for your purchases. It's easy and secure and allows you to skip the hassle of paying with cash or checks.

If you choose to pay for your RaiseRight orders using a check, you will need to stop at the Regis Catholic Schools Central Office to provide your check before we will place your order.

**For your convenience, we strongly urge you to use electronic funds transfer.**

### To Sign Up

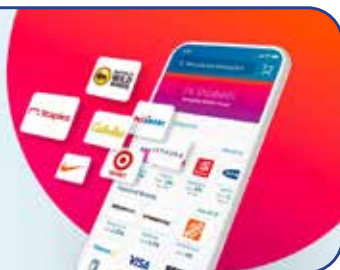
Simply log in to your Raise Right account and click on "Account", then "Payment Options".

- There are two options to link a bank account as a payment source.
- Choose "Instant" to select your banking institution, then log in to your bank account.
- Choose "Manual" to link a bank account by entering your account and routing numbers.
- Account verification will take one (1) business day when linking through the instant process. Verification will take 1-2 business days when linking manually. For manual setup, return to the payment page to confirm Plaid's micro deposits.

Once your account is approved and linked, you will be ready to go! For a small convenience fee of only \$0.29 per order you will have the quickest and easiest way to pay for your online Scrip orders.

Shop 750+ brands  
right from your phone.  
Anytime. Anywhere.

Download and use our free app







## Reduce, Reuse, Reload

Go green and reuse Scrip cards instead of throwing them away! Use the Reload option on [www.RaiseRight.com](http://www.RaiseRight.com) to add money to selected gift cards you've already purchased instead of waiting for a new card.  
*(Not all retailers participate.)*

Simply log on to your account and follow the steps to add more funds to an existing card.

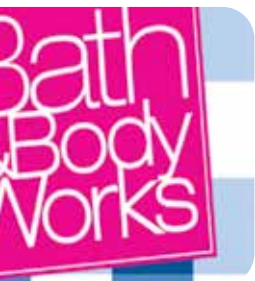


## Purchase Scrip Instantly

eGift Cards are electronic gift cards that can be ordered and printed right from your RaiseRight account – perfect for those last-minute situations! You can also send eGifts via e-mail. With the option to add a personal message, just schedule a delivery for a specific date up to a year in advance for birthdays, thank you's, graduations and more!

## How to Order

- Browse 'Online Shopping' brands and select the product you would like to purchase.
- Choose any denomination in \$10 increments between the listed minimum and maximum.
- Pay with your linked Bank Account to receive your eGift Card in minutes!
- You will be able to access your eCard from your RaiseRight account. Simply use the payment bar code shown on the app while shopping in the store or enter the certificate code/information for online purchases.





### **My Wallet**

Want to purchase Scrip while on-the-go? Check out the mobile app! All you have to do is download the raiseRight app on your mobile device and login with your RaiseRight account.

- Pay securely with your linked Bank Account.
- Manage eCards and Reloads.
- Redeem right from your Apple or Android device.

### **Questions?**

**scrip@RegisCatholicSchools.com**  
(715) 830-2273, ext. 1400



# REGIS

Catholic Schools

2728 Mall Drive, Ste 200  
Eau Claire, WI 54701  
(715) 830-2273

[www.RegisCatholicSchools.com](http://www.RegisCatholicSchools.com)

