



St. James Elementary PreK – 5
 St. Mary's Elementary PreK – 5

PRESCHOOL ENROLLMENT FORM 2018-19 SCHOOL YEAR

Processed at Regis Catholic Schools Central Office

2728 Mall Drive, Ste 200

Eau Claire, WI 54701

(715) 830-2273, ext. 1400

www.RegisCatholicSchools.com

****ENROLLMENT INSTRUCTIONS****

- Submit this signed form along with the \$50 enrollment fee to the RCS Central Office.
- You will receive a registration confirmation email after you have submitted the completed, signed form and fee.

STUDENT FULL NAME:			
DATE OF BIRTH:		GENDER: (Circle One)	Male or Female
RACE: (Circle One)	Caucasian Asian American Indian/Alaskan African-American Pacific Islander/Native Hawaiian	ETHNICITY: (Circle One)	Hispanic or Non-Hispanic

PLEASE SELECT ONE CLASS:

<input type="checkbox"/>	St. Mary's, 1828 Lynn Ave, Altoona	3 Year Old Program (Must be 3 by Sept. 1 and potty trained)	Mon/Wed	8:30am – 11:00am	\$95.00 / Month \$25.00 Supply Fee
<input type="checkbox"/>	St. Mary's, 1828 Lynn Ave, Altoona	3 Year Old Program (Must be 3 by Sept. 1 and potty trained)	Tues/Thurs	8:30am – 11:00am	\$95.00 / Month \$25.00 Supply Fee
<input type="checkbox"/>	St. James, 2502 11th St, Eau Claire	3 Year Old Program (Must be 3 by Sept. 1)	Tues/Thurs	8:30am – 11:00am	\$95.00 / Month \$25.00 Supply Fee
<input type="checkbox"/>	St. James, 2502 11th St, Eau Claire	3-4 Year Old Program (Must be 3 by Sept. 1)	Mon/Wed/Fri	8:30am – 11:00am	\$115.00 / Month \$50.00 Supply Fee
<input type="checkbox"/>	St. James, 2502 11th St, Eau Claire	4-5 Year Old Program (Must be 4 by Sept. 1)	Mon - Thurs	12:45pm – 3:15pm	\$125.00 / Month \$50.00 Supply Fee

MOTHER'S NAME:	FATHER'S NAME:
FULL ADDRESS:	FULL ADDRESS (if different):
EMAIL:	EMAIL:
PRIMARY PHONE:	PRIMARY PHONE:
OTHER PHONE:	OTHER PHONE:
WORK PHONE:	WORK PHONE:
EMPLOYER & OCCUPATION	EMPLOYER & OCCUPATION

PARISH MEMBERSHIP:

TUITION PAYMENTS

Tuition and Supply Fee payments are made through FACTS Tuition Management Company. All families are required to establish their payment plan before the start of school.

- *Returning Families:* If you are a returning Regis Catholic Schools family, you will automatically be rolled over into the same payment plan as the current school year unless you request to change your plan. Please contact the RCS Enrollment & Tuition Coordinator at (715) 830-2273, ext. 1400 to make changes.
- *New Families:* In the summer you will receive an email and letter from FACTS with instructions on how to set up your tuition payment account.
 - You can choose to pay the tuition in full or make monthly payments. There is an annual fee of \$45 if you choose to make monthly payments.
 - All payment plans are automatic withdrawal from a checking or savings account.

ENROLLMENT FEE (NON-REFUNDABLE) – DUE WHEN ENROLLMENT FORM IS TURNED IN

\$50 per family. Enrollment is not complete until the Enrollment Form and Fee are received at the RCS Central Office. This fee is waived if you have K-12 children who you have already enrolled and paid their enrollment fee.

- I have children in K-12 at Regis Catholic Schools and I have paid their enrollment fee. Preschool enrollment fee is waived.

Make Checks Payable to: Regis Catholic Schools, 2728 Mall Drive, Suite 200, Eau Claire, WI 54701

ENROLLMENT AGREEMENT

We agree to comply with all regulations, procedures and financial obligations set forth by Regis Catholic Schools and the Diocese of La Crosse. We agree to participate, cooperate and assist the administration, faculty and staff in promoting Our Core Values and the spiritual, moral and academic standards set forth by Regis Catholic Schools.

Mother/Guardian Signature _____ Date _____

Father/Guardian Signature _____ Date _____

Central Office Use Only: _____ Date Received; Enrollment Fee Cash/Ck# _____