

**REGIS CATHOLIC SCHOOLS
EDUCATION COMMISSION
MEETING MINUTES
APRIL 21, 2022**

Present: Bill Spangler, Paul Pedersen, Laura Miller, Linda Schultz, Carsia Smiskey, Fr. Tom Krieg, Becky Semling, Fr. Peter Kieffer, Nicole Berschback, Kayla Bahhub, Jackie Lutz

- I. Call to Order
 - a. The meeting was called to order at 5:00 pm by Bill Spangler
- II. Opening Prayer
 - a. The opening prayer was said by Bill Spangler
- III. Discuss/Consider Approval of Minutes of the February 2022 Commission Meeting
 - a. Linda Schultz made a motion to approve the February 2022 Commission Meeting minutes. Paul Pedersen second the motion. Motion passed.
- IV. Reports
 - a. Central Office
 - i. Communication
 1. Carisa Smiskey reported that work on the 2023 Regis Auction has begun.
 - ii. Enrollment
 1. Carisa Smiskey reported that enrollment looks good. There were 190 Choice applications, including 51 new students. There are still some current students who have not enrolled for the 2022-23 school year.
 - iii. Human Resources
 1. Carsia Smiskey reported that the President's position has been filled by Paul Pedersen. The job postings for the Middle and High School principal and for the St. James principal positions have been posted. Interviews will begin in early May.
 2. There are a few teacher openings, as well.
 - iv. Advancement
 1. Carisa Smiskey reported that the ability for donors to make contributions through direct deposit is getting set up.
 2. The Rambler Report will feature a student reporter. This student will write articles about individuals connected to Regis and highlight their relationship with the system.
 3. The Non Sibi Dinner is scheduled for April 30, 2023.
 - v. Finance
 1. Carisa Smiskey reported that there is a big push towards the May 13 deadline to let the DPI know how the EANS funds will be used. Some examples of what this money has helped with in the past includes: new cabling in the middle/high school, new fiber at St. James, new projectors, and new laptops.

- vi. School Reports
 - 1. School Reports were emailed to the Committee prior to the meeting. There were no questions.
- V. Old Business
 - a. COVID Update (Carisa)
 - i. RHS became available as a COVID testing site prior to spring break. Testing continues to be available for students and families of RCS.
- VI. New Business
 - a. Discuss /Consider Restatement of Bylaws – Organizational Structure
 - i. Without Fr. James present, this discussion was hard to have.
 - ii. Linda Schulz’s term is coming to an end soon. The Bylaws state that a term should be two years. Linda is willing to stay on longer, if that is agreeable.
 - iii. Linda Schulz, Fr. James, Paul Pedersen, Carisa Smiskey and Paul Pedersen will meet separately to start the conversation about how to re-vamp the By-Laws.
 - b. Class of 2022 Exit Survey
 - i. Paul Pedersen shared the Class of 2022 Exit Survey results.
 - 1. Action is taken on any trends that appear on the annual surveys.
 - c. Other Member Items / Discussions
 - i. Bill Spangler asked that any member having items they would like to discuss in future meetings should email the President ahead of time so that topic can get added to the agenda for the next meeting.
 - ii. Bill Spangler asked that anyone having any thoughts or ideas on changes to the current By-Laws should let him know.
- VII. Closing Prayer
 - a. Bill Spangler said the closing prayer.
- VIII. Adjourn
 - a. The meeting was adjourned at 6:15 pm.