

**Regis Catholic Schools  
Education Commission Meeting Minutes  
Thursday, October 15, 2015  
Regis Room 107, 5:00pm**

**Present:**

Becky Alexander	Val Knobloch	Paul Pedersen
Renee Cassidy	Rev. Tom Krieg	Rev. Derek Sakowski
Gayle Flaig	Meghan Kulig	Tanya Schmitz
Mark Gobler	Pat Lange	Reid Sollberger
Rev. Alan Guanella	Linda Marx	Patty Usher
Rev. Paul Hoffman	Very Rev. Don Meuret	Bill Uelmen

**Absent:**

Kelly K. Mechelke	Carisa Smiskey	Rev. George Thayikuzhithottu
Rev. Dan Oudenhoven		

Minutes: Tanya Schmitz

**I. Opening**

Call to Order: Patty Usher

Opening Prayer: Rev. Alan Guanella

September Minutes: Accepted with the following changes: Part II, section b, part i: change Marianne Cavanaugh to Marianne Callaghan; Part VI, section a, part i: change branding catalog to branding guidelines.

**II. 3D Coaching presented by Tracy Yengo, Regis High School Athletic Director/Safe Environment Coordinator**

- a. Played a 4-minute video articulating the idea of 3D coaching by Mark Hull
  - i. Body>Physical>Fundamentals
  - ii. Mind>Motivation>Drive
  - iii. Spirit>Character>Heart
- b. RCS Coaches to become 3D-certified, RCS Core Values are an excellent springboard
- c. Mark Hull has agreed to two workshops free-of-charge to RCS
- d. 29 Head and Assistant Coaches on RCS list at \$115 per coach for Certification
- e. Workshops to take place towards the end of October
- f. Rev. Derek Sakowski asked if this is a one-time charge to which Tracy Yengo answered yes
- g. Rev. Derek Sakowski asked about a faith-based version to which Tracy Yengo replied that this is the FCA (Fellowship of Christian Athletes) version; there is a different, more secular version available
- h. Mark Gobler commented that the 3D Coaching can carry over to Forensics, etc
- i. Rev. Tom Krieg asked if this will be a mandatory certification for coaches; Mark Gobler responded that this is an opportunity to make some adjustments to coaches' stagnant salary scales and build in incentives for recommended certifications

**III. Old Business**

- a. Subcommittees of the Standing Committees presented by Patty Usher
  - i. Handout: RCS Education Commission Standing Committees
  - ii. Subcommittees to meet every other month
    1. Odd Months:
      - a. Catholic Identity and Mission Integration
      - b. School Life
    2. Even Months:
      - a. Teaching and Learning
      - b. Governance

- iii. Mark Gobler clarified that RCS Administrators listed on each Standing Committee act in an advisory role only
  - iv. Linda Marx asked where someone would be sent if interested in being on one of the committees to which it was determined by the group that the Central Office would be the contact point
  - v. Mark Gobler mentioned a letter is to go out to parents to recruit people for these committees
  - vi. Becky Alexander asked for the full name of the Catholic Identity Committee to be properly published as Catholic Identity and Mission Integration to which Patty Usher concurred
  - vii. Rev. Derek Sakowski suggested the Teaching and Learning Committee information be adjusted to say a parent and teacher representative from each level instead of each school
- b. New Controller presented by Mark Gobler
  - i. Kelly Hughes will be joining RCS as the New Controller with her impressive resume
  - ii. Kelly Hughes starts October 19 and upcoming audit is November 7
- c. Parent Meetings presented by Mark Gobler
  - i. November 17 at Regis from 6:30pm-8:00pm to cover the topic of Teacher Evaluations using Danielson Framework
  - ii. February 16 (TBD)

#### IV. New Business

- a. Advancement Report presented by Bill Uelmen
  - i. Handout: Annual Regis Fund Flyer
  - ii. Non-Sibi event had approximately 225 people in attendance with many positive comments about the students serving
  - iii. Auditorium seating will cost \$69204 of which \$57095 has been raised so far; there are 226 old seats left to sell
    - 1. Renee Cassidy inquired about names on the seats due to parent inquiries of how this is being done to which Bill Uelmen answered there will be a plate on the back of each chair along with a "seating chart" of sorts in the rear of the auditorium
  - iv. Restrooms, Gym, Auditorium Seats/Carpet are all successful projects under Advancement/Development
  - v. Annual Appeal was \$107468 and Tuition Partnership was \$45000
  - vi. Regis Legacy Society has been created for those who have named the Regis Foundation in their estates
    - 1. Patty Usher asked who Advancement is targeting for the Regis Legacy Society to which Bill Uelmen replied all alumni from 1932-2005, adding it is not age-driven
  - vii. Development Director Conference in La Crosse with Eau Claire hosting next
  - viii. Earl Benning Endowed \$25000 Scholarship, \$1000/year for a student
  - ix. Database updating being done
- b. Communications Report presented by Meghan Kulig
  - i. Handout: RCS Branding Guidelines Packet
  - ii. Business Expo taking place October 20
  - iii. Commercial shooting taking place October 21 at St. James Mass and at all schools
  - iv. Photographer recently in all schools for marketing materials
  - v. Distributed branding guidelines packet for review by the Education Commission that will be distributed to all staff including coaches, booster clubs, etc.
- c. Enrollment Report presented by Mark Gobler
  - i. Handout: 2015/2016 Enrollment Comparison to 2014/2015 School Year
  - ii. Lower KG and 4K Enrollment this year but this is true in the geographical area not just at RCS
  - iii. Rev. Derek Sakowski asks that prior year's numbers go on the enrollment report for comparison

- iv. Rev. Derek Sakowski asked that the enrollment policy regarding the combining/eliminating of sections be revisited due to the negative effects of this policy
  - 1. Patty Usher stated that Pastors may rescind the policy if they choose in accordance with the by-laws
- d. Drawn to the Word presented by Mark Gobler
  - i. December 14 at 1:00pm at St. Mary's and 7:00pm at Regis during the Christmas Concert
  - ii. Artist may work with the middle school students at some point

V. RCS Administration Reports

- a. Child Development Centers presented by Gayle Flaig
  - i. CVTC chose Regis Centers to place as many of their students as possible
  - ii. Parent Teacher Conferences occur two times per year; the first in November
  - iii. October 23 is a Staff Development Day with Pam Foegen speaking to Special Needs
    - 1. The theme for this day is "Peace, Love and Harmony"
- b. Immaculate Conception presented by Renee Cassidy (with highlights for St. James and St. Mary's)
  - i. Chippewa Valley Book Festival/Authors in Schools to all schools
    - 1. Author Rob Reid presented to the students of Immaculate Conception, St. James, and St. Mary's; he is the author of 2 children's books and 15 library resource books
  - ii. Ten parents came to Lunch With The Principal at IC
  - iii. Parent Teacher Conferences coming up on October 22 and 23 for all three elementary schools
  - iv. Google Docs training with CESA at IC on October 29
  - v. Kindness in Chalk took place at all three elementary schools and received good press coverage
  - vi. Tony Olson and Andy Niese's NFL Play 60 Challenge is in place at all three elementary schools
  - vii. Big Book Fair at IC coming up November 16 through November 20
- c. St. James/St. Mary's/Curriculum/Staff Development
  - i. St. James and St. Mary's reports included in Renee Cassidy's report as Kelly K. Mechelke and Carisa Smiskey were not in attendance due to scheduling conflicts
- d. RMS/RHS presented by Paul Pedersen
  - i. Authors in Schools October 16
    - 1. Author Alethea Kontis to Regis
  - ii. Meriel Hemingway speaking later in the month sponsored by the Diocese
  - iii. Veterans Mass November 11 with a 21-gun salute
    - 1. Remembrance Tree and stone addition in memory of Mike Fedie
  - iv. Retreat dates are set
    - 1. Policy change in handbook that requires attendance to the next retreat if the student misses their original retreat date
  - v. Baby Grand Piano donation to RCS from a Regis family in Green Bay, discussion regarding cost to get the piano to Eau Claire
  - vi. Parent Teacher Conferences October 22 and 23
  - vii. Iowa Testing Basic Skills November 2 through November 4
    - 1. Remainder of High School assessments are in the Spring
  - viii. Staff Evaluations using Danielson Framework
  - ix. PSAT's: Juniors took October 14
- e. RCS presented by Mark Gobler
  - i. DPI publishing how much money is going to each Choice school
    - 1. WI Choice has a few good resources to help craft a response to the media that will ensue
  - ii. New controller news highlighted earlier in the meeting

iii. Choice Convention on November 19

VI. Miscellaneous Mentions

- a. Val Knobloch invited the Education Commission to the St. Cecelia Sing at St. Olaf's on November 8 at 4:00pm
- b. Meghan Kulig invited the Education Commission to the Regis Charity Auction on November 7 with a half-price ticket offer of \$40.00 per person instead of the original \$80.00 per person; she will send out a different paper invitation with the \$40.00 figure on it
- c. Rev. Derek Sakowski brought it to the attention of the Education Commission that Rev. John Schultz's 50<sup>th</sup> Anniversary of Ordination is coming up
- d. Very Rev. Don Meuret announced that IC is receiving an International Priest November 2

Closing Prayer and Adjournment at 6:15pm by Rev. Derek Sakowski