

**Regis Catholic Schools
Education Commission Meeting Minutes
Thursday, May 21, 2015
Regis Room 107, 5:00pm**

Present:

Becky Alexander
Renee Cassidy
Mark Gobler
Rev. Alan Guanella
Barb Haag
Val Knobloch

Meghan Kulig
Kelly K. Mechelke
Very Rev. Don Meuret
Paul Pedersen
Rev. Derek Sakowski

Tanya Schmitz
Reid Sollberger
Rev. Felix Tigoy
Bill Uelmen
Patty Usher

Absent:

Gayle Flaig
Teresa Johnson

Rev. Tom Krieg
Pat Lange

Rev. David Olson
Rev. George Thayikuzhithottu

Minutes: Tanya Schmitz

I. Opening

Call to Order: Patty Usher

Opening Prayer: Very Rev. Don Meuret

February Minutes: Accepted with the conditions of adjusting page 2, Section III, part d, section ii, number 3 to include Vocations course and to remove John Cook from Commission attendance listing

II. Media Specialist Report: Presented by Anne Hoffman

a. Anne Hoffman's job description includes:

- i. teaches K-5 at SJ/SM, Grades 6-8 at Regis, and performs administrative duties for IC library
- ii. prepares all lesson plans, completes original cataloging, oversees volunteers at SJ/SM and the aides at IC/Regis, coordinates the book fairs, and created Regis archives
- iii. reviews for three journals, has ran two library curriculum committees, is involved in state and national organizations, added cloud-based Library World program two years ago, added e-book collections last year, is reorganizing classroom book sets for better utilization, and is transitioning VHS to DVD collections in the libraries

b. Anne Hoffman's qualifications consist of:

- i. Bachelor of Science in K-8
- ii. Masters in Library and Information Science
- iii. Masters in Technology in Education

III. Development Report: Presented by Bill Uelmen

a. Handouts: Foundation Report May 2015

2014/2015 Fund and Tuition Partnership Program

Foundation Legacy Letter

Regis Auditorium Seating Project Letter

b. Bill Uelmen working with Foundation Member, Mark Beckfield on Non-Sibi: September 19th

c. Bill Uelmen passed around a mock-up of the prospective Legacy board

d. Summer Rambler Report will highlight the need to get auditorium seats sold and by the Gold Mass is the timeframe to complete the project

- i. General consensus of the Education Commission is to sell the old seats, however, Barb Haag acknowledged the amount of work that goes with that task

e. Scholarship funding:

- i. Diocesan Development Conference: showed RCS is developmentally and philanthropically ahead of most

- f. Foundation webpage has been completed with the help of Meghan Kulig and the database is as up-to-date as it has ever been with approximately 5200 contacts
 - i. The goal is to strive to connect with more alumni
 - ii. Patty Usher asked that the Class of 2015 be approached right away to start a giving pattern
 - iii. Meghan Kulig commented that they will be dumped into the database right away and that they will also be the first for the survey process for the five year duration

IV. Communication Report: Presented by Meghan Kulig

- a. Meghan Kulig passed around the redesigned tri-fold brochure
- b. Meghan Kulig reported the following opportunities:
 - i. Upcoming Express game
 - ii. Catholic Times edition announcing Renee Cassidy's Administrator of the Year Award and also a photo of Mark Gobler passing out apples for Teacher Appreciation
 - iii. Upcoming Catholic Times edition congratulating graduates
 - iv. WEAU spot for WFV
 - v. Marketing Video was not won by RCS due to lack of roles
 - vi. Website content has been easily updated as needed
 - vii. Don Byrne with the Post House will be videotaping graduation and Spencer from Sharp will be taking professional pictures at Graduation; these items can be used in future marketing spots

V. Standing Committees:

- a. Governance: nothing new to report
- b. School Life: nothing new to report
- c. Teaching and Learning: nothing new to report
- d. Catholic Identity: nothing new to report

VI. New Business: Presented by Mark Gobler

- a. Recent meeting at St. Mary's netted the possibility of publishing the Commission agenda and opening up meetings
- b. Mark Gobler proposed a 10-minute session allowing attendees to post inquiries followed by a closed meeting, along with a request to pre-register for attendance
- c. Mark Gobler asks for input on this
 - i. Val Knobloch replied that the Commission is there to serve the priests and leadership so whether or not to open up to public should be up to those that the Commission serves; he adds that transparency is always a good thing
 - ii. Mark Gobler added that Parish e-mail addresses for Commission representatives would be a good addition
 - iii. Kelly K. Mechelke stated that representatives should be more clearly stated in RCS forms of media
 - iv. Rev. Alan Guanella added that the Commission webpage should mirror the Foundation webpage with pictures and links to e-mail
 - 1. Rev. Alan Guanella and Barb Haag both commented to more visibility on the Parish websites for Commission
 - 2. Meghan Kulig said that August Commission meetings should include cameras to take pictures for the website
 - v. Renee Cassidy carries over her interest on the need to have a staff member on the Commission and to welcome staff to open meetings if open meetings should become typical
 - 1. Patty Usher commented on the need to adjust the bylaws for a non-Catholic member to be added to the commission
- d. Barb Haag feels standing committees should have better structure
- e. Renee Cassidy suggested principal representation on each standing committee

VII. Enrollment Report: Presented by Mark Gobler

- a. 36 students currently enrolled are not returning
- b. 25 current students expected to return have not enrolled, in addition to the 36
- c. All have been contacted
- d. 2015/2016 Kindergarten Numbers:
 - i. SM KG: at 11 with 2 pending
 - ii. SJ KG: 20
 - iii. IC KG: 12 for each section
 - iv. Kelly K. Mechelke commented that SJ preschool numbers are low so some marketing in this area would be helpful
- e. Choice legislation update is that it is tentatively uncapped, funding will stay current instead of at a reduced rate
- f. Smarter Balance test done; will find something else to replace it
- g. Badger Testing parents opted out
 - i. Val Knobloch commented on the teaching time lost on testing, that May becomes a non-learning month and an assessment month
- h. All students (Choice and non-Choice) would take ACT aspire; no fall assessment for 9th grade
- i. Civics exam proposed for Choice students
- j. IEP students would qualify for Choice in the amount of \$12000
 - i. Must clarify to parents what services we can or cannot offer
 - ii. Pupil Services Director, Pam Foegen to take this on
- k. Passage of current proposal would allow for athletes to go to resident school district to be a part of athletics
 - i. This takes away another reason families pull from RCS
 - ii. Current number of voucher spots for RCS is 134

VERY REV. DON MEURET, DEAN, leaving at 5:50pm

REV. DEREK SAKOWSKI acting as DEAN from this point forward:

VIII. Religious Assessments: Presented by Rev. Alan Guanella

- a. Handouts: Diocesan Wide Religious Assessment Packets
 Diocesan Wide Religious Assessment Results
- b. Rev. Alan Guanella led off with the explanation that any score under 70 improvement is needed
- c. Difference of 20 students may alter the 2014/2015 test results from the previous year
- d. Teacher and timing of the test have remained the same
- e. Barb Haag asked about the difference of Catholic vs non-Catholic students
- f. Rev. Alan Guanella and Rev. Derek Sakowski agreed that it should not be an issue except in the area of Practices
- g. Val Knobloch inquired as to the accuracy of the results to which Rev. Alan Guanella responded that the results are pretty accurate at the upper levels but cannot attest to the accuracy at the elementary level
- h. Patty Usher asked for list of areas needing improvement to which Rev. Alan Guanella replied Church, Sacraments, and Conscious-Formation
- i. Patty Usher asked if this is a curriculum issue and Rev. Alan Guanella responded that same staff creates a pattern where weaknesses prevail and strengths stay strengths
- j. Val Knobloch asked how to correct this and how to get tools to the parents to help with this formation
- k. Renee Cassidy stated the language on the test for the fourth grade level is not written well
- l. Kelly K. Mechelke advised that the Teaching and Learning Committee should address Religion curriculum
- m. Kelly K. Mechelke added that Staff Religious Development is about staff journey but should be how to better teach Religion
- n. This should be brought up at another venue with more discussion
- o. Rev. Alan Guanella made the Commission aware that 2015/2016 seniors will receive the new Catholic Social Teaching course to which Patty Usher responded that having this class at the 12th grade level does not serve the 11th grade level well for testing

- p. Becky Alexander asked about the RHS results to which Rev. Alan Guanella replied they still needed to be sent home
- q. Rev. Derek Sakowski asked about the plan for RMS to which Rev. Alan Guanella responded more conscience-formation and human dignity teaching is needed
- r. Val Knobloch commented that this was/is a great measurement
- s. Rev. Felix Tigoy asked if the parents are aware of all this information and Patty Usher recommended Religious Assessment be a topic for a future Parent Open Forum
- t. Rev. Felix Tigoy asked if this will be a main issue or goal of the next school year to which Rev. Alan Guanella commented that more resources could come from parishes and be given to parents
- u. Rev. Felix Tigoy asked if Regis will maintain the Campus Minister position to which Rev. Alan Guanella commented that if parishes want to kick in to fund a salary this would be an excellent way to keep a Campus Minister position

IX. School Reports:

- a. RMS/RHS: Presented by Paul Pedersen
 - i. Dress Code committee of students writing a new dress code and a listed code of consequences for failure to adhere to dress code; in progress and set to be in effect before summer break begins
 - ii. Male/Female Dean differential in dealing with sensitive issues
 - iii. Students to model appropriate wear in June provided code-writing remains on schedule
- b. IC: Presented by Renee Cassidy
 - i. WFV on May 15th had an attendance of approximately 500 people and a fundraising outcome of approximately \$51,800 between the three elementary schools
- c. SJ/SM: Presented by Kelly K. Mechelke
 - i. WFV on May 15th and each year gets better with safety and organization
- d. Development Centers: no report as Gayle Flaig is not in attendance
- e. Central Office: Presented by Mark Gobler
 - i. No Controller hired; two more interviews set for next Tuesday
 - ii. Choice opt-out work happening at the Diocesan level
 - iii. Lockers plan is being put to Finance Council for the 2016/2017 school year
 - iv. Blended distance learning will start with four students and needs more face-to-face contact for the learning; grant to cover expenses of this added technology

Closing Prayer and Adjournment at 6:35pm: Rev. Felix Tigoy