

**Regis Catholic Schools  
Education Commission Meeting Minutes  
Thursday, December 1, 2016  
Regis Room 107, 5:00pm**

Present:

Renee Cassidy	Meghan Kulig	Tanya Schmitz
Gayle Flaig	Pat Lange	Linda Schultz
Mark Gobler	Rev. Don Meuret	Carisa Smiskey
Rev. Alan Guanella	Rev. Dan Oudenhoven	Reid Sollberger
Rev. Paul Hoffman	Paul Pedersen	Patty Usher
Rev. Tom Krieg	Rev. Derek Sakowski	

Absent:

Becky Alexander	Kelly K. Mechelke	Bill Uelmen
Linda Marx	Rev. George Thayikuzhithottu	

Minutes: Tanya Schmitz

- I. Opening
  - Call to Order: Patty Usher 5:00 p.m.
  - Opening Prayer: Rev. Alan Guanella
  - Acceptance of October Minutes: Accepted
  
- II. Standing Committees
  - a. School Life: nothing to report, next meeting in January
  - b. Catholic Identity: nothing to report
  - c. Teaching and Learning: nothing to report, next meeting in February
  
- III. Kelly Hughes, Controller, to be added to the January agenda instead of the current December agenda
  
- IV. Communication Report presented by Meghan Kulig
  - a. Regis Catholic Schools Auction
    - i. \$169,500 Total with \$119,500 to St. Benedict and \$50,000 Fund-A-Need K-12 Teachers, an increase from past years
    - ii. Reverend Tom Kreig asked what the increase can be attributed to which Meghan Kulig responded more people and also new people in attendance at the event, professional auctioneer pushed amounts up, different and new elements like the wine pull
    - iii. Patty Usher asked about the marketing this year which Meghan Kulig responded that it was marketed earlier, there were business sponsorships, and it was the 20<sup>th</sup> year anniversary so some key items to highlight in marketing
    - iv. Meghan Kulig added that framework is being developed to create a how-to file for this event so that others can assist in this event utilizing a how-to file of sorts, although the recommendation is to keep a Central Office point person, the Communications Director specifically
    - v. Mark Gobler gives kudos to Meghan Kulig, Robyn Schultz-Krogman, Jill Hoeft, and Larry Doyle for their hard work on the Auction which contributed to a significant increase in fundraising
  - b. Rambler Report in editing and to print next week
  - c. Christmas cards being finalized for families, sponsors, etc.
    - i. Reverend Derek Sakowski asked about the budget for Christmas cards of families of Child Development Centers, Staff, Families, etc

- d. Communication Department meeting at the Diocese: launch TV time on Diocesan budget for Choice Program, Catholic Schools, etc. in Eau Claire, La Crosse, Wausau markets mid-Jan through mid-April
- V. Old Business
- a. Review of Parent Meeting presented by Paul Pedersen
    - i. System is prepared in response to active threat, consistent terminology, Crisis Go app
    - ii. Timeline
      - 1. Data pooling to the build the app around aiming to be completed by Spring Break
      - 2. Crisis Go to take 6-8 weeks to build
      - 3. Internal practice late spring
      - 4. Functional for the fall
  - b. Food Service Update presented by Mark Gobler
    - i. Approval of surplus budget expenditures list to include cooler at Regis, splashguard at St. Mary's, cooler at St. James and eventually cafeteria tables at Regis
    - ii. Inspections were good
  - c. ECASD Late Start Times presented by Mark Gobler
    - i. Status is uncertain at this time
  - d. All School Mass for Bishop's Visit presented by Mark Gobler
    - i. Regis gymnasium for all of Regis Catholic Schools on February 1 at 10:00 a.m.
    - ii. Mark Gobler contacted Hispanics for School Choice organization to attend a Hispanic Mass on Sunday of Catholic Schools Week hosted by Reverend Derek Sakowski
- VI. New Business
- a. Possible Kindergarten Tuition Adjustment presented by Mark Gobler
    - i. Finance Council meets December 13
    - ii. Family referrals to new families to be increased
    - iii. Free kindergarten is off the table
  - b. Facility Updates presented by Mark Gobler
    - i. Options are in by developer, but Mark Gobler would like key players to give feedback before final line items are chosen
    - ii. Possible grants and community partnerships to help finance this project
      - 1. Patty Usher asked if grants are significant to which Mark Gobler says it all adds up and he has been in touch with a grant writer to aid in this process
      - 2. Reverend Derek Sakowski recommended legal counsel to determine public accommodation regulations to which Patty Usher added that much of this is based on the items within the terms of the grant money
  - c. School Choice Wisconsin Regional Meeting presented by Mark Gobler
    - i. Three programs to include Racine, Milwaukee, and Statewide, each with different sets of rules regarding entry points and financial criteria
      - 1. Goal to create state uniformity
      - 2. Only change to program so far is cap from 1% to 2%
  - d. 2017-2018 ECASD Calendar presented by Mark Gobler
    - i. Distribution of 2017-2018 ECASD with Mark Gobler highlighting dates where RCS will be different
    - ii. No school for RCS on Easter Monday and Reverend Derek Sakowski reiterates the importance of having Easter Monday off
  - e. Teacher Religious Staff Development, January 23 and Parent Meeting presented by Mark Gobler
    - i. Handout on Paul F. Miller who will deliver to staff during the day and to parents in the evening on Understanding the Implications of Pope Francis' book: The Joy of the Gospel
  - f. Large Estate Gift presented by Mark Gobler
    - i. \$1.31 million restricted to tuition relief and teacher enhancement

1. Mark Gobler commented this is the largest gift to date and as is typical of endowments, the principal will be left untouched and the interest will be used to provide relief and enhancement as dictated by restrictions
2. Reverend Derek Sakowski estimates this gift to generate interest of approximately \$56,000/year

VII. RCS Administration Reports

- a. RCDC/GCDC presented by Gayle Flaig
  - i. Enrollment is great, basically full
  - ii. Finances in black consistently with a recommendation to reinvest some back into facilities
  - iii. Finished parent-teacher conferences
  - iv. Staff development day in October
  - v. Building improvement projects needed
    1. RCDC needs kitchen revamped with electrical to handle commercial dishwasher and windows on first floor need replacing
    2. GCDC needs a five-year plan with doors, windows, toilets, boiler, and parking lot but needs solidified parish plan before monies are invested
  - vi. Linda Schultz asked if it is cheaper to look for a different building for GCDC, and discussion regarding Sacred Heart Hospital option ensued
- b. Middle and High School presented by Paul Pedersen
  - i. Sports and co-curriculars bind the student body, teachers, and community-at-large and Paul Pedersen is proud of the sportsmanship displayed by the students
  - ii. Speaker Nick Davidson, topic of Modesty for grades 8-12, not appropriate for grades 6-7
  - iii. AT & T distracted driver simulator
  - iv. Advent/Penance service, Christmas concert, retreats
  - v. Middle School dress code written to add clarity along with a video for website
  - vi. Concussion plan with Oakleaf Medical built into policy
    1. Teaching and Learning Committee consulted on this which Reverend Derek Sakowski commented the T & L Committee is being used as it should be
  - vii. Department head meeting as teachers are needed in Science and the Science/Math department needs forecasting
- c. St. James presented by Carisa Smiskey
  - i. Four students and one younger sibling baptized on October 26
  - ii. Parent-teacher conferences and Saints Meet and Greet brought parents into school
  - iii. Month-long Jeans for Jesus in November raised \$583.09 for St. Francis Food Pantry
  - iv. Advent Retreat, weekly Advent Prayer Services
- d. St. Mary's presented by Carisa Smiskey
  - i. Thanksgiving feast with students getting to silly-string staff
  - ii. Hosting Advent Prayer Services
  - iii. Christmas program after break
- e. Immaculate Conception presented by Renee Cassidy
  - i. St. Francis Food Pantry received 810 pounds from students
  - ii. Advent Prayer Services with service projects including Toys for Tots, Backpacks for Boys and Girls Club and Sojourner House and Books for the Library, Mitten tree for Sojourner and Beacon
  - iv. Holy cards to be distributed on Feast of Immaculate Conception on December 8 with Angel Choir singing at Mass
  - v. Officer Nicks coming December 14 for Safe Environment
  - vi. Received gift of \$250 from Regis Class of 1966
  - vii. Christmas program upcoming

Misc.

\*Mark Gobler highlighted Renee Cassidy as the point person for teacher evaluations for the Diocese as designated by the Assistant Superintendent of Schools

\*Reverend Derek Sakowski invited all to a weekend of Therese of Calcutta at St. Mary's this weekend

Closing Prayer by Reverend Tom Krieg at 6:15 p.m.

Adjournment by Patty Usher at 6:15 p.m.