

**Regis Catholic Schools
Education Commission Meeting Minutes
Thursday, August 16, 2018
Regis Room 107, 5:00 p.m.**

Present:

Renee Cassidy	Rev. Tom Krieg	Paul Pedersen
Mark Gobler	Jackie Lutz	Very Rev. Derek Sakowski
Brian Hoeschen	Linda Marx	Tanya Schmitz
Meghan Kulig	Kelly K. Mechelke	Rev. Dan Sedlacek
Rev. James Kurzynski	Rev. Dan Oudenhoven	

Absent:

Becky Alexander	Rev. Brian Jazdzewski	Reid Sollberger
Rachel Brogelman	Linda Schultz	Bill Spangler
Gayle Flaig	Carisa Smiskey	Bill Uelmen
Kelly Hughes		

Minutes: Tanya Schmitz

- I. Opening
 - Call to Order: Mark Gobler 5:00 p.m.
 - Opening Prayer: Rev. Dan Sedlacek
 - Prayers requested for Human Resources Generalist, Jen Eager, as she recovers from a brain bleed and IC Teacher, Dori Fadness, who lost her home in a house fire
 - Acceptance of June Minutes: Accepted
- II. Introduction of New Pastors presented by Mark Gobler
 - Rev. James Kurzynski, St. Olaf
 - Rev. Brian Jazdzewski, Sacred Heart-St. Patrick's
 - Rev. Daniel Sedlacek, Regis/St. Mary's/St. Raymond's
- III. Standing Committees
 - a. Catholic Identity and Mission Integration: no report
 - b. School Life: no report
 - c. Teaching and Learning: no report, next meeting is October 23
- IV. Central Office Reports
 - a. Communication Report presented by Meghan Kulig
 - i. Athletic pass cards to home hosted games, tiered system of cards for students, families, senior citizens
 - ii. Booster Club online store build up
 - iii. PK to Grade 5 Spirit Shirts once again at Open House, excellent marketing
 - iv. School Messenger: Sky Alert talks to Skyward, can e-mail, text, phone a recorded message in case of emergency alerts; training to occur at school level for principals and administrative assistants at each building
 - v. Diocesan Office of Catholic Schools will be working with all system and parish schools to make a video, will visit all schools and package a video to be released during Catholic Schools Week titled "Witness the Difference"

- b. Enrollment Update presented by Mark Gobler
HANDOUT: 2018-19 Enrollment Data
 - i. Up 8 students at present
 - ii. Small classes are grades 2 and 12
 - 1. Rev. James Kurzynski inquired as to the reason for grade 2 being low to which Very Rev. Derek Sakowski commented that it was a low birth/low baptismal year that he has researched fully
 - 2. Meghan Kulig added she continues to market in the Preschool programs where she can
 - 3. Renee Cassidy complimented the shadow days with RCDC and GCDC as being valuable
- c. Budget presented by Kelly Hughes (due to audit, budget presentation is delayed)

V. Old Business

- a. DOJ Safety Grant presented by Mark Gobler
 - i. Primary and advanced portions to cover 3M film on entry doors, intercom/camera systems, exterior/interior surveillance, and a door at St. James that separates the school from the parish
 - ii. Regis Catholic Schools was gifted just over \$100K
 - iii. 3M film to come early October, the rest in late November/early December, partnering with Tru-Lock Security
- b. Second DOJ Safety Grant Application presented by Kelly K. Mechelke
 - i. This grant is more specific to training
 - 1. Pupil Services Director, Pam Foegen, will present a Staff Development on Mental Health at the end of August
 - 2. Speaker, Michelle Uetz, will present a Staff Development on additional Mental Health in January
 - 3. Grant will help support a Mental Health Committee's expenses, approximately \$10K, to pay out stipends, sub pay, etc
 - ii. This grant process will be easier than the first as the DOJ gives suggestions and resources for these mental health programs
- c. Strategic Plan presented by Mark Gobler
HANDOUTS: Strategic Plan Framework 2017-2018
2018-19 Strategic Plan Draft of Edits
 - i. Mark Gobler pointed out that the middle column on the Strategic Plan Framework changes each year with the left column as a foundation for what actions need to take place in the middle column
 - ii. Very Rev. Derek Sakowski added that maintain balanced budgets should now be changed to improve balanced budgets adding that a comprehensive strategic planning committee should be created during the 18-19 school year to develop the 19-20 Strategic Plan Framework
 - iii. Kelly K. Mechelke will reach out to some of those from the original committee as well as work to find a new third-party facilitator adding this facilitator position is good for redirecting to stay on point
 - iv. Mark Gobler added that it is an excellent document and has been a model for other schools so a comprehensive look is valuable
- d. Accreditation Update presented by Renee Cassidy
 - i. A meeting with the Accreditation Committee will occur during Staff Development week at the end of August
 - ii. Reminded the group that RCS is transitioning from AdvancEd to WRISA for Accreditation as WRISA has a Catholic Identity component

VI. New Business

- a. Diocesan Leadership Chart presented by Mark Gobler
HANDOUT: Diocesan Leadership Organizational Chart
 - i. The old organizational chart will be replaced with a new one revised to include changes to the SJ/SM principal positions as well as clarification that the Chaplain reports to the Pastoral Dean
 - ii. Mark Gobler will distribute the updated organizational upon completion of revisions
- b. Standardized Testing Change presented by Kelly K. Mechelke
 - i. IOWA Testing will be replaced by Wisconsin Forward
 - ii. Wisconsin Forward is computer-based and will allow an easier comparison to public schools
 - iii. Wisconsin Forward will be performed in Grades 3, 4, 6, and 8
 - iv. Renee Cassidy gave kudos to WRISA who has lobbyists who worked at the state level to get the Wisconsin Forward assessment for private schools at a rate closer to the public school rate allowing Regis Catholic Schools to implement this assessment; furthermore, Wisconsin Forward meets the approval of the Diocesan Superintendent
 - v. Kelly K. Mechelke ended this topic adding that Aimsweb for Grades 2-8 has been upgraded digitally to allow for less time taking the test and more data being gained
- c. Amendment to the Athletic Code presented by Mark Gobler
 - i. Look-alikes for alcohol are mentioned in the handbook, but not in the athletic code
 - ii. Consideration to add look-alikes to athletic code including tobacco look-alikes and alternative nicotine delivery methods such as vaping devices, etc. to which the commission voted on receiving all ayes
 - iii. The athletic code will be revised
 - iv. This topic opened the door to conversation led by Rev. James Kurzynski regarding the marijuana question set to be on the Eau Claire County ballot in November regarding the legalization of marijuana, the medical use of marijuana, or keeping marijuana illegal
 - 1. Awareness of the possible voting outcomes and the need for policy implementation dependent on the outcome as a very real possibility

VII. School Reports

- a. New Staff
 - i. Regis Middle/High School presented by Paul Pedersen
 - 1. Half-time English teacher along with a Half-time Spanish/Half-time Math combined position, a High School Counselor, and Basketball Coach
 - 2. MS/HS Band prospects have been interviewed and negotiations are in place
 - ii. St. James Elementary presented by Jackie Lutz
 - 1. Fifth grade teacher position filled
 - 2. One-on-ones to meet each staff in the building
 - iii. Immaculate Conception presented by Renee Cassidy
 - 1. Four teachers have been hired
 - 2. A new pastor is needed for Immaculate Conception to which Very Rev. Derek Sakowski commented that the position is expected to be filled in September
 - iv. St. Mary's presented by Mark Gobler
 - 1. Emily Rigg from St. James is now at St. Mary's in Grade 5 working towards a Special Licensing; Denise Lemke will cover Grade 5 during Emily Rigg's absence

Closing Prayer by Rev. Dan Sedlacek
Adjournment at 6:10 p.m.