



REGIS MS/HS

Anticipated Absence Form

Student Name _____ Grade: _____

Telephone _____ Homeroom Teacher _____

Date(s) of Anticipated Absence _____ to _____

Reason for Absence _____

NOTE TO PARENT/GUARDIAN: Parents are strongly encouraged to plan family vacations and trips around the school calendar to avoid extended absences. If a child is participating in a family trip, a written request to the principal is required at least one day prior to the student's absence. Any missed assignments will be the responsibility of the student when he/she returns to class. Students will be required to complete missed assignments as directed by school policy.

_____ Signature of Parent/Guardian

PERIOD	SUBJECT	INSTRUCTOR
1		
2		
3		
4		
5		
6		
7		
8		

