

Regis Catholic Schools
Education Commission Meeting Minutes
Regis High School, Room #107
Thursday, March 21, 2013

Present: Becky Alexander, Renee Cassidy, Barb Haag, Rev. Paul Hoffman, Val Knobloch, Very Rev. Brian Konopa, Chuck Larson, Howard Ludwigson, Gina Ostrowski, Rev. Derek Sakowski, Rev. Georgekutty Thayikuzhithottu, Kelly Bowe, Anna Sizer, Gayle Flaig, Mark Seyer

Absent: Rev. John Schultz, Todd Fischer, Rev. Eugene Klink, Rev. George Szews, Patty Usher

The meeting was called to order at 5:00pm by Chuck Larson, Chair. Fr. Paul Hoffman led the opening prayer. Minutes from the meeting of February 21 were accepted as distributed.

I. Administrative Report – Howard Ludwigson

- a. Language Arts curriculum proceeding along and we are within budget. Participants will be able to take a 3 credit course last week in June through Edgewood. Would like to do Science curriculum next year. Working on Science standards for this process.
- b. Enrollment – Howard passed out an enrollment report, noting numbers are up especially in Kindergarten. Anna Sizer spoke about the enrollment goals for 2013-14 and statistics that were on the handout.
- c. Bathroom remodeling – we have received \$55,000 for the project. The goal is \$80,000. Hope to be done with the project by the first of May.
- d. iPads for 6th grade. We have received funding for about ½ the class. Recently, a committee sent iPad grant applications to 39 Foundations. Howard thanked Patty Usher for her work on this project.
- e. Extra-curricular – Math teams competed in a meet at UWEC. Of the top 8 Math students, 6 were from Regis. Academic Challenge – going to Nationals in Atlanta over Memorial day weekend. We are the only local team going to Nationals.
- f. RHS roof is leaking upstairs on the East side of the building. Most likely \$60,000 to fix and needs to be done this spring. Finance committee will review.
- g. Faculty meeting – Howard and Denise met with faculty this week to announce a \$500 increase next year. Insurance copay will decrease to 82.5%. Also mentioned that we are hoping to increase their continuing education allowance that is currently \$200.
- h. Media – Regis has had some good media attention lately with Daffodil days and Pope Francis announcement.

- i. Howard has been named an executor of an estate in which ½ of the estate is willed to Sacred Heart/St. Patrick's parish and ½ to Regis High School.
- j. Renee Cassidy – announced the retirement celebration for Father Klink will take place Sunday, May 19th from 12-2pm, after Mass.
- k. Gayle Flaig – Genesis Child Development Center's food program was audited by the DPI this week. Everything went well. We do need more dry storage space in the kitchen; Genesis will have an additional EC4T program in the afternoon in the 2013-14 school year.

II. Financial Report – Father Konopa

- a. Finance committee met on March 5th. Regis Annual Fund is \$142,000, the goal is \$150,000. Cash flow as of December 31st is good; enrollment is up and that helps with the cash flow. 2013-2014 Budget notes: All diocesan systems charge an additional fee to families who are not members of supporting parishes; our fee is tied with the lowest; additionally, RCS is the only system that charges it per family, all others charge it per student; we are increasing our fee from \$1,000 to \$1,200 per family; we want to get back to a per student charge as we had done a few years ago. 5-Year Projection Report will be public on April 2nd; tuition increases will be at 3% per year (this year was only 2%). Pastors are looking at new formulae for parish subsidies and Building Usage Agreements; St. Mary's BUA will increase because of the 4K program additions. The voucher program will continue at St. Mary's however it is a stretch for the program to continue; the parish is considering scholarships for parishioners attending RMS. RCS has a new international student tuition policy as it relates to family members of RCS parishioners.

III. Non-Sibi – Mark Seyer mentioned that Jim and Linda Geraghty are the Non-Sibi recipients this year. April 6th, Florian Gardens 6:30 social, 7:15 dinner. RSVP attendance is down so Mark encouraged the commission members to attend if they can.

IV. Status of By-Laws – Father Konopa

- a. Father Konopa presented the revised bylaws and the recent edits. It includes 6 Standing Committees and an executive committee. Each parish rep would be asked to sit on one Standing Committee. Some revisions were received. Howard mentioned that he would like our handbook updated (most likely would be updated by the Governance Committee). Chuck will send out a committee task list and await responses from members. Father thanked Patty, Renee, and Gina for their work on the by-laws. Approval will be sought at the next meeting as well as volunteers for the Standing Committees.

V. President Search – Search Committee did a great job. There were 9 applicants, 4 well-qualified candidates, 3 were interviewed with a follow-up presentation a few days

later. Father Konopa is hoping with confidence that we will be able to make an announcement after Easter. Father asked for feedback regarding the interview sessions. (1) Suggestion that the 3 groups could be asking different questions versus having the 3 groups ask the same questions to each candidate. (2) Suggestion that the committee should know in advance what presentation guidelines were given to candidates.

VI. Strategic Planning – Father Konopa

- a. Mission Statement is approved.
- b. Proposed Vision Statement will be included in the newsletter being sent out. An online survey will be available until April 17.
- c. Planning for the next Strategic Planning meeting on April 20th 9-12pm. The meeting plan will be to narrow down goals and objectives.

The next meeting is scheduled for Thursday, April 18, 2013 at 5pm. If you have agenda items to submit for the meeting, please contact Chuck Larson two weeks prior to the meeting.

Rev. George Thayikhizhottu led the Closing Prayer.

The meeting was adjourned at 6:30pm.

Notes submitted by Teresa Johnson