



REGIS

Catholic Schools

CHILD DEVELOPMENT CENTER

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

Name _____ Date _____

Address _____
Street City Zip code

Telephone number _____ Email _____

Cell Phone number _____

Are you 18 years or older? yes _____ no _____

Have you ever been convicted of a felony or misdemeanor? yes _____ no _____

If yes, please describe: _____

(You will not be denied employment solely because of a conviction record, unless the offense is subsequently related to the job for which you have applied.)

EMPLOYMENT DESIRED

Position _____ Salary Desired _____ Date available _____

Are you employed now? _____ If so, may we inquire of your present employer? _____

Have you ever applied to this company before? _____ If so, when? _____

Applying for: _____ Full time.
_____ Part time. Number of hours per week _____

Did anyone refer you to our program? If so who _____

EDUCATION

Schools attended	Dates attended	Major
_____	_____	_____
_____	_____	_____
_____	_____	_____

Would you be willing to continue your education by enrolling in courses or other training programs that may be recommended? _____

FORMER EMPLOYERS

List your four most current employers beginning with the most recent.

Name _____ Dates: from _____ to _____
Position _____ Salary _____
Address _____ Phone _____
Supervisor's Name and Title _____
Reason for leaving _____

Name _____ Dates: from _____ to _____
Position _____ Salary _____
Address _____ Phone _____
Supervisor's Name and Title _____
Reason for leaving _____

Name _____ Dates: from _____ to _____
Position _____ Salary _____
Address _____ Phone _____
Supervisor's Name and Title _____
Reason for leaving _____

Name _____ Dates: from _____ to _____
Position _____ Salary _____
Address _____ Phone _____
Supervisor's Name and Title _____
Reason for leaving _____

Were you involuntarily terminated or asked to resign by any employer? Yes _____ No _____
If yes, explain: _____

REFERENCES

Please list at least three persons, not related to you, whom you have known at least one year who could attest to your interaction with children.

Name	Business	Position	Phone
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Name	Business	Position	Phone
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Name	Business	Position	Phone
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GENERAL INFORMATION

I am aware that a background study will be performed before I can be hired. I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts asked for on the application is cause for dismissal.

In the event of my employment with the Regis Catholic Schools Child Development Center, I agree to comply with the rules and regulations governing my employment. In the event I should terminate my employment, I agree to file my resignation three weeks prior to the date it will be effective. I understand that I am an employee at will.

Applicant's Signature _____ Date _____

Regis Child Development Center
2114 Fenwick Ave.
Eau Claire, WI 54701
715-830-2274

Genesis Child Development Center
418 N. Dewey Street
Eau Claire, WI 54703
715-830-2275

The Early Childhood Programs of RCS is committed to providing equal opportunities for all, without regard to race, color, religion, sex, age, or disability.