

**Regis Catholic Schools
Education Commission Meeting Minutes
Thursday, April 19, 2018
Regis Room 107, 5:00pm**

Present:

Becky Alexander	Jackie Lutz	Very Rev. Derek Sakowski
Renee Cassidy	Linda Marx	Tanya Schmitz
Mark Gobler	Kelly K. Mechelke	Reid Sollberger
Brian Hoeschen	Rev. Don Meuret	Bill Spangler
Rev. Tom Krieg	Paul Pedersen	

Absent:

Rachel Brogelman	Meghan Kulig	Rev. George Thayilkuzhithottu
Gayle Flaig	Rev. Dan Oudenhoven	Rev. Dan Thelen
Rev. Paul Hoffman	Linda Schultz	Rebekah Thurner
Kelly Hughes	Carisa Smiskey	Bill Uelmen
Griffin Johnson		

Minutes: Tanya Schmitz

I. Opening

Call to Order: Reid Sollberger 5:00 p.m.

Opening Prayer: Very Rev. Derek Sakowski

Acceptance of February Minutes: Accepted

II. Standing Committees

- a. Teaching and Learning: next meeting May 22
- b. Student Life: has not met
- c. Catholic Identity and Mission Integration presented by Becky Alexander
 - i. Bishop Medal Winners on plaque, display case by chapel
 - ii. Reviewed how library materials are chosen, Anne Hoffman has a great policy
 - iii. Holy water bowls are rusting; Regis Art Teacher, Stephanie Schick, having students make new ones
 - iv. Campus Faith Leadership to consist of small group of 8-10 students
 - v. Ann Lankford: binders, grade level memorization
 - vi. May Crowning on May 4
 - vii. Theology Department met

III. Accreditation Update presented by Renee Cassidy

HANDOUTS: Survey Percentages, Survey-Parent, Survey-Students 9-12, Survey-Staff

- a. On the Survey-Parent Renee Cassidy highlighted the need to provide more information in regards to finances adding the idea to take snippets from the annual report to publish in other ways from time to time, for example, Meghan Kulig's Weekly Newsletter
- b. Very Rev. Derek Sakowski recommended publicizing what it costs to educate a child, what percentage of expenses is teacher salaries, etc.
- c. On the Survey-Staff Renee Cassidy commented that the financial status is not well known similar to the Survey-Parent
- d. Renee Cassidy thought the results of the Survey-Students were excellent
- e. Bill Spangler commented on the need to address the negative remarks to which Kelly K. Mechelke replied that Leadership has been excellent at aiming for continuous improvement and Paul Pedersen added that locating those pockets of discontented students is important

- f. Bill Spangler complimented Regis for bringing in the Regis Community Theatre, etc. to provide more variety of opportunities for students to find their niche
 - g. Brian Hoeschen asked what the plans are with the survey going forward to which Mark Gobler responded Leadership will address the concerns and Kelly K. Mechelke added that the last survey netted some Curriculum changes and this survey, too, will produce needs for additional change
- IV. Communication Report/NCEA Report presented by Mark Gobler on behalf of Meghan Kulig
- a. Latest Rambler Report received much positive feedback
 - b. Paul Pedersen attended the NCEA Convention, breakout groups on school safety with vendors for security hardware, cameras, etc. and Hispanic outreach
 - c. Kristin Betlej attended the NCEA Convention, emphasis on Campus Ministry
 - d. Rachel Brogelman attended the NCEA Convention, emphasis on Enrollment
 - e. Meghan Kulig attended the NCEA Convention, emphasis on Marketing
 - f. Convention next year will be in Chicago, including sessions for governing bodies, funded via Title II Funds, next Leadership meeting will discuss who will go from RCS
- V. Old Business
- a. Enrollment Update presented by Mark Gobler
HANDOUT: Enrollment Data
 - i. Principals to call those who have yet to reenroll soon
 - b. Diocesan All School Mass presented by Mark Gobler
 - i. Canceled for security reasons
 - c. Hispanic Outreach Coordinator presented by Mark Gobler
 - i. Lynne Larabee to Elementary Spanish only
 - ii. Trent Christopherson to Spanish I and II
 - iii. Looking for Spanish III, IV, V Teacher Blended Position with Hispanic Outreach Coordinator, posted in Milwaukee and Twin Cities Metro
 - iv. Spanish is an area of teacher shortage therefore, DPI regulations allow for nontraditional pathways to licensure
 - v. Reid Sollberger inquired if Choice funds went away under Governorship would Hispanic interest decline to which Mark Gobler responded that he does not see Choice going away, just deterred expansion
 - d. Regis Fund Update presented by Mark Gobler on behalf of Bill Uelmen
 - i. Significant contributions to the fund
 - e. 2018-19 Tuition Assistance/Two Eagles presented by Mark Gobler
 - i. St. Benedict Tuition Assistance available and Two Eagles Foundation reached out to Mark Gobler for needs, he submitted monetary request unique to each eligible school consisting of Immaculate Conception, St. James, St. Mary's, and Regis Middle School
 - f. Track and Field Update presented by Mark Gobler
 - i. Waiting on the weather at this time
 - ii. Alternate plans are in place for Walk for Virtues and Sports Day
- VI. New Business
- a. Immaculate Conception Fire Update presented by Renee Cassidy
 - i. Minor fire, insurance adjusted, Servicemaster provided cleanup, ceiling now open, new ceiling in the summer, fire was determined to be from the lightbulb, not the wiring, now lightbulbs are being temperature tested
 - ii. Initial publication went to spam to which Becky Alexander inquired about the Crisis Go App to which Paul Pedersen responded this will be in place for the next school year, Leadership is currently testing it, Paul Pedersen and John Cook will introduce at Staff Meetings at each building to begin and follow up with Staff Development during in-service in the fall

- iii. ECFD complemented the staff response to the fire
- b. Budget 2018-19 presented by Mark Gobler
 - i. Boiler expense, Track and Field upfront expenses, Depreciation not yet applied will show a loss due to these transactions
- c. Lay Employee Retirement Situation presented by Mark Gobler
 - i. Retirement affects two groups differently
 - 1. Group 1 consists of those who retired before 2007: the result for them isn't certain at this time and will depend on a comprehensive review before a final decision is made
 - 2. Group 2 consists of those who were employed before 2007 and continue to be employed: the result for them is they were rolled into a 403(b)
 - ii. Budgetary impact is that Regis funded the account at 50K, this was then reallocated when the Lay Employee Retirement was announced as being terminated, now this 50K has to be put back into the budget until it is known what the decision regarding the Lay Employee Retirement will be
- d. Possibly Adding a Day to 2017-18 Academic Year presented by Mark Gobler
 - i. Four instructional hours are needed for Grades 7-12 per DPI regulations
 - ii. Mark Gobler will contact DPI to see if they will grant a waiver
 - iii. In the meantime, Paul Pedersen will shift finals to accommodate
 - iv. Pivot day will be built into future academic calendars
- e. School Security SJ and SRO presented by Paul Pedersen
 - i. State grant available for school safety and security updates
 - ii. Paul Pedersen is researching the SRO possibilities but expects this to be a long process
- f. Bishop's Visit
 - i. Bishop to visit for the 150th Anniversary of the Diocese
 - ii. Tom Reichenbacher recommended having schools getting involved with the Bishop's visit, Very Rev. Derek Sakowski will work on a potential Sunday, August 26 early afternoon gathering
 - iii. STEAM Summer School presented by Kelly K. Mechelke
 - 1. John Cook and Kelly K. Mechelke will meet April 30 to finalize
 - 2. More detailed report in May
 - 3. Will be held on the Regis Campus
 - 4. State funds are available for STEAM Summer School but RCS would like to use this year to gauge interest and gain data to be able to request appropriate funding for this in future years

VII. Staff Reports via E-mail

Additional Items:

*Due to the weather, Spring sports have been delayed. Considering extraordinary circumstances, Very Rev. Derek Sakowski believes this moment allows flexibility to these athletes by allowing a double header at Mauston on this coming Sunday, wanted feedback from the group. Group overwhelming supported this considering the circumstances.

*Mark Gobler added that Jackie Lutz will be taking St. James Interim Principal position while Kelly K. Mechelke takes a partial sabbatical from this role to focus on her doctoral dissertation. Kelly K. Mechelke will continue in her role as RCS Curriculum Coordinator.

*Erika Galewski, Third Grade Teacher at St. Mary's, is the Kohl Fellowship Recipient Private School Winner. With this honor, comes 6K for her and 6K for St. Mary's.

*Compliments to Rev. George Thayilkuzhithottu and Rev. Tom Krieg as celebrants of Vinnie Lee's funeral and it is asked that the family of Vinnie continue to be in the prayers of those in the Regis community.

Closing Prayer by Rev. Tom Krieg
Adjournment at 6:33 p.m.

Regis Campus April Commission Report

Awards: Cloverbelt Scholar Athletes: Amber Darge and Zach Yeng

Cloverbelt Scholars: Andrew Reis and Josie Seelen

English Teacher – Judine Brey named the *Lyn Luce Leadership Award in Forensics* for WI

Trips: German Trip of 15 students over spring break went extremely well.

Band Trip of 30 students are currently in St. Louis – April 18-21st

HS Physics Trip: May 16th

6 & 7th Grade Year End Trip to Valley Fair: June 6th

8th Grade Year End Trip to Mt. Olympus: May 24th

Athletic: All Varsity Spring Sports have begun. Mother Nature is the only winner thus far.

Everyone is excited for the completion of the track and field turf.

Faith: Currently working on ordering plaques to dedicate each room to a separate Saint with picture, prayer, and short biography.

-Moms Prayer Group – Thursday April 19th in Chapel

- Adoration – Friday April 20 in Chapel

-Spanish Mass – Friday April 27th Grades 6-12 in Auditorium

-May Crowning – Friday May 4th Grades 6-12 in Auditorium

-6th Grade Class Mass – May 15th

-Year 2 of Diocese Religion Curriculum – June 10-14th In Marathon

Events: 6th Grade Latin America Fair – April 20th

- Shadow Day for Public School Students – April 20th

- Career Fair for 8th Grade – April 30th

- HS Band Concert 7pm – May 7th

- HS Awards Ceremony in Auditorium 1pm – May 10th

- JR/SR Prom at EC Country Club – May 12th

- Spring Play 'Bone Chiller' – May 18th – 19th – 20th

- RMS Band/Choir Concert – May 21st

Assessments/Academics: ACT Aspire Exams for Grades 9 and 10: April 24th and April 26th

- Trying a new 'regular' bell schedule (without homeroom) for the month of May

- New CAPP instructor for next school year – Tracy Yengo

Immaculate Conception School Report
Commission, April 2018
Submitted by Renee Cassidy, Principal

1. We collected over \$4000 for four charities over Lent: Diocesan South American missions, Miracle League, American Juvenile Diabetes Association, and Vinnie Lee family.
2. During Lent we also collected bathroom toiletries for Sojourner House. The 3rd graders collected 800 Lenten Sacrifice Sacks and gave to local charities.
3. The 2nd graders broke bread on Holy Thursday. They had a prayer service, watched a First Communion DVD, and then ate bread.
4. Dr. Seuss Day was Friday, March 2nd with "flip reading" which means all the grades were read a Dr. Seuss book by a different classroom teacher. We also celebrated "Read Across America" that day and Daren Meier, WEAU meteorologist, came in and read to the primary grades.
5. A Leprechaun named Mike Andrews visited our school on St. Patrick's Day and distributed green beads.
6. Scholastic Book Fair was a success and brought in over \$5300 and 55% goes towards purchasing IC library books.
7. The final competition for Battle of the Books was held on March 13 in the gym. Fourteen teams competed and the *Positive Pandas*, 4th grade girls, won.
8. First Reconciliation was held on February 9th and First Communion is April 14 & 15 with 21 students.
9. Mariette Donovan, 1st grade teacher is retiring and Jackie Lutz, 4th grade teacher will be the new principal at St. James.
10. Science and Art Fairs were held April 12 in the evening in the gym and cafeteria.

St. James April Commission Report

Winter Olympics with St. Mary's was successful even though cut short due to weather. High school students came to help run games.

Lee Family - Fr. Tom and Fr. George excellent celebrant honoring Vinnie and family. Some students sang at the Funeral Mass and it was a beautiful display of the love St. James families share with and for one another.

Lego Robotics via John Cook happened February 27, March 6, and March 13

Battle of the Books-Was held at St. Mary's March 12. St. James students had a fabulous time.

Jeans for Jesus for St. Francis Food Pantry-Third grade walked over to unload the donation. Beautiful learning experience and opportunity.

Lenten Mite Boxes for Missionary Childhood Association and the remaining 50% to Casa Hogar Juan Pablo Orphanage in collaboration with the Parish and Religious Education.

Grades 3-5 had Reconciliations with Fr. Tom and Fr. George on March 16

Resurrection Eggs were made by the entire school right before leaving for Easter Break.

First Eucharist -April 15 and all school First Eucharist on April 18

Many upcoming Field Trips, WFV May 11, Baseball Day-May 9,

Curriculum: Finalizing organizing the order

St. Mary's April Commission Report

Winter Olympics at St. James was successful, even though it was cut short due to weather. High school students came to help run the games.

Battle of the Books was held at St. Mary's on March 12. Our students completed well and had a wonderful time.

Erika Galewski was selected as a Kohl Teacher Fellowship recipient! A very well deserved honor!

We've had several Casual for Christ events lately for the Father Wilger Scholarship, the family of Vinnie Lee and Anayeli Ocotl, a St. Mary's parishioner.

Stations of the Cross ran through Lent with fourth grade having living stations.

K-2 hosted a Dr. Seuss Themed Literacy Fair.

3-5 hosted a Science Fair.

Many upcoming field trips including Crystal Cave, Fort Snelling, CVTC puppet show, Go-Dog Go, Chippewa Valley Museum, and Northwestern Bank