

**Regis Catholic Schools  
Education Commission Meeting  
Thursday, September 19, 2013  
Regis High School Carol Donahue Memorial Library  
5:00 pm**

**Present:** Mark Gobler, Becky Alexander, Kelly Bowe, Renee Cassidy, Jenny Dykes, Gayle Flaig, Very Rev. Brian Konopa, Chuck Larson, Howard Ludwigson, Rev. Don Meuret, Rev. John Schultz, Mark Seyer, Anna Sizer, Patty Usher, Denise Boos, Rev. Alan Guanella, Barb Haag, Rev. Derek Sakowski, Rev. Georgekutty Thayikuzhithottu

**Absent:** Teresa Johnson, Val Knobloch, Rev. David Olson

**Minutes:** Robyn Schultz-Krogman

**Call to order:** Chuck Larson

**Opening Prayer:** Fr. Derek Sakowski

**August Minutes:** Approved with the following changes;

- Mark Gobler was present- add him to attendees
- Section II ii- mission “statement” should be changed to mission “pledge”
- Sections III c- add “Schultz-Krogman” to Robyn. It was proposed by Renee Cassidy to use last names when referring to an individual in meeting minutes. This was agreed upon by those at the table.

**I. Administrative Report:**

- a. Mark Gobler
  - i. Odysseyware Curriculum explanation and cost to operate  
-Chuck Larson asked for the Commission to approve this program. Approval offered.
- b. Anna Sizer
  - i. Proposed new signage on Regis buildings (see handout)  
“Welcome to” added to signs near main entrances

**II. Financial Report**

- a. Denise Boos
  - i. Finance Committee met September 5<sup>th</sup> – 2012-13 ended \$66,000 in the black
  - ii. Already made a 2013-14 debt reduction payment of \$100,000 to the Diocese with \$247,000 owed to date

- iii. 37 students in the voucher program (was 34 at last meeting but 3 extra seats were added due to families declining their vouchers in other schools)
  - will receive \$6442.00 per student or the "Cost to Educate" (whichever is less)
  - Choice Program participation requires an annual audit so we will need to have and audit done this year.
  - Mark Gobler added that we will have to reapply for the voucher program. We will keep our 37 seats and if we are in the top 25 schools we will be guaranteed an additional 10 seats. The application process will start February 1, 2014 and go through April 20, 2014.
  - Chuck Larson gave a special thanks to the Central Office (Mark Gobler, Denise Boos, Teresa Johnson and Anna Sizer) for all their extra work to make the Voucher program successful for RCS.
  - Howard Ludwigson gave special thanks to all the priests for their extra support with the Voucher Program.
- iv. Non-Parish Support Fee will be waived for staff members and for families who belong to Catholic parishes which already support Catholic Schools outside of the RCS system. Additionally, when this fee applies to a family, it will be waived for the first year it applies.
  - Chuck Larson suggested a written policy on enrollment application forms that clearly conveys this policy.

### **III. RCS Foundation Report**

- a. Mark Seyer
  - i. Foundation has given out allotted funds for endowments and Scholarships for the school year
  - ii. Currently working on Estate Planning and Large Gift Donation brochures
  - iii. September Foundation meeting held September 26<sup>th</sup>
- b. Anna Sizer
  - i. COEP (Cost of Education Partnership) will now be funneled through the Foundation to respect IRS regulations.

### **IV. Enrollment**

- a. Anna Sizer
  - i. 843 Students enrolled (no change since last meeting)
  - ii. Concern regarding the 9<sup>th</sup> & 10<sup>th</sup> grade student decline. Letters will be sent out to these families welcoming and inviting the students back to RCS.
  - iii. Thanks to Gayle Flaig for her extra work to increase Kindergarten enrollment.

### **V. Standing Committee Reports**

- a. Governance – Chuck Larson
  - Still working on improving salaries by developing evaluation tools

- b. School Life – Barb Haag
  - In planning stages yet but have some interested individuals
  - Would like to create a Communication website
- c. Catholic Identity & Mission Integration – Becky Alexander & Jenny Dykes
  - Are inviting priests to attend extra-curricular activities by highlighting opportunities
  - Starting 2<sup>nd</sup> semester, pastors will be invited to concelebrate RHS/RMS Masses and preach the homily
  - Considering a dress code for sporting events and dances
  - Would like to bring back “Morning Rosary” & Eucharistic Adoration opportunities
- d. Advancement – Mark Seyer & Anna Sizer
  - Goal to meet with Advancement Team 1 week before Education Commission meetings.
  - LGL (Little Green Light) new constituent/donation tracking database will eventually replace Donor Snap.
  - Jill Urdahl is new guidance counselor and will be responsible for follow-up surveys of graduates.

**Closing Prayer**

**Meeting Adjourned 6:26 pm**