

**Regis Catholic Schools
Education Commission Meeting
Thursday, October 17, 2013
Regis High School Room 107
5:00pm**

Present: Mark Gobler, Becky Alexander, Kelly Bowe, Renee Cassidy, Jenny Dykes, Very Rev. Brian Konopa, Chuck Larson, Howard Ludwigson, Rev. Don Meuret, Rev. John Schultz, Mark Seyer, Anna Sizer, Patty Usher, Denise Boos, Rev. Alan Guanella, Barb Haag, Rev. Derek Sakowski, Val Knobloch

Absent: Rev. David Olson, Gayle Flaig, Rev. George Thayikuzhithottu

Minutes: Robyn Schultz-Krogman

Call to order: Chuck Larson

Opening Prayer: Fr. Schultz

August Minutes: Approved with the following changes;
- Section II, iii change “and” to “an” audit

I. Financial Report:

- a. Denise Boos
 - i. No update
 - ii. Proposed a review of the policy for personal days. Chuck suggested this be reviewed by the Governance and Finance Committees.

II. Standing Committee Reports

- a. Governance – Chuck Larson
 - i. Will meet with Dr. Sue Holman on Nov. 17, 2013 concerning the goals of improving salaries and developing evaluation tools
 - ii. Teaching & Learning-
 - Val Knobloch – No updates
 - Kelly Bowe – Math
 - Will be implementing an assessment in the elementary schools to help drive the curriculum
 - Kelly Bowe – Language Arts
 - Aligned last year but still working on assessments
 - Renee Cassidy – Social Studies
 - See Handout regarding Notre Dame University and 2 year process

- Mark Gobler – Science
 - K-8 is going to initiate an update. Leroy Lee (Howard Ludwigson’s contact) will be brought in next semester to roll out the update. This will happen on Fridays, in 2 phases and following the Diocesan guidelines.
 - Grades 9-12 will be the focus next year due to subject specific materials.

- iii. School Life – Barb Haag
 - Contacting the Booster Club for input
 - Jenny Dykes is transferring from Catholic Identity to School Life

- iv. Catholic Identity – Becky Alexander
 - Next meeting is scheduled for November (updates to come)
 - Activity Calendar has been sent out to priests
 - Adoration every 4th Friday
 - Howard Ludwigson has helped arrange a Modesty Speaker, Jackie Francois. The tentative date is set for December 9th, 2013. Considering partnering with McDonnell to share the costs.

- v. Advancement – Mark Seyer
 - Regis Fund has kicked off; \$48,000.00 raised to date. Last year we were at \$25,800.00 at this time.
 - Steve & Ann Kassing agreed to Co-chair the Regis Fund
 - Cost of Education Partnership letters went out
 - Working on a brochure for planned giving
 - Have final report from the Regis Restroom Renovation Project
 - Discussion followed regarding the distinctions between the RCS Foundation scholarship funds and the RCS Educational Endowment Fund

III. Administrative Report:

- a. Mark Gobler
 - i. Teachers are “going above and beyond” to serve on committees. Proposed that RCS give \$300.00 for staff members who are resources to other teachers. It will fit within the budget. No objections.
 - ii. November 4th, 2013 Mark Gobler will be attending the McDonnell Administration meeting to do some “exploration” to see if we can partner to share some costs to save money.

- iii. Proposed the possibility of paying for teacher's Master's Degrees if willing to have an employment commitment. Discussion followed with pros and cons and other schools that do this.
- b. Renee Cassidy
 - i. Accreditation survey will be out next week. Grades 3-12 should be taking them. Please encourage all parents, staff, and priests to participate. The survey should take approximately 15-20 minutes.
- c. Father Konopa
 - i. Strategic Plan Review. (See Handout) Val Knobloch motions that we can use the same framework as in the handout with minor revisions. Father Don Meuret 2nds this notion.
 - The Commission has 2 weeks to submit any feedback regarding the Strategic Plan or the current framework will be used. After the 2 week deadline, Father Konopa will present the 2nd draft of the Strategic Plan to all the Pastors and then it will be sent to all Standing Committee members.
 - Technology – we need to improve and maintain or keep purchasing more. Chuck Larson asked Mark Seyer to take this issue to the next Foundation meeting on December 12, 2013.

Closing Prayer

Meeting Adjourned 6:31pm