

**Regis Catholic Schools
Commission Meeting Notes
August 23, 2012**

Present: Renee Cassidy, Gina Ostrowski, Fr. Brian Konopa, Fr. John Schultz, Dr. Chuck Larson, Barb Haag, Mark Seyer, Fr. Schultz, Fr. Sakowski, Fr. Hoffman, Howard Ludwigson, and Patty Usher

Absent: Miles Casey, Valerius Knobloch, Fr. Szews, Fr. Klink, Fr. Thayikuzhithottu, Todd Fischer, Kelly Bowe, and Gayle Flaig

Guests: Denise Boos

I. Opening

- a. The meeting was called to order at 7:09 pm by Chair, Gina Ostrowski. Fr. Konopa opened with prayer. Due to the changeover in personnel, introductions were conducted. Prior meeting notes of June 14, 2012 were accepted without correction by members present.
- b. Fr. Konopa provided an update regarding the search for a new system president. Several qualified candidates preferred to be considered next year due to current contracts. Therefore, Howard Ludwigson was asked to continue as Interim President through the 2012-2013 school year and he accepted. Renee Cassidy will serve as Assistant Interim President due to her certification and familiarity with diocesan policies. The pastors and search committee will initiate a new search in January or February, 2013, for RCS President.
- c. Officer Elections – Gina stated that she has served for two years as Chair and wished to relinquish the position. Barb Haag nominated Dr. Larson to assume role of Chair (none opposed). Dr. Larson nominated Patty Usher to assume role of Vice Chair (none opposed). Both positions duly elected by voice and effective next routine business meeting of the Commission.

II. Reports

- a. Howard provided a review of summer projects and completion items, along with system year goals, which were circulated among members and are attached and incorporated herein.
- b. Denise Boos, Controller, addressed the comparative balance sheet, emphasizing certain numbers were due to two major bequests to the system during the year and how they were allocated, and accounted for in accordance with general accounting principals.

- c. Fr. Konopa reported that the mission and vision statements proposed last year need to be tweaked and then finalized within the accreditation process timeline. Additionally, by general consensus of the pastors, the language needs to be enhanced to reflect and stress the importance of our Catholic identity. The finalization of the language is a priority.
- d. Fr. Konopa reported that the Pastors are still in discussion with the Diocese regarding the restructuring of RCS and that he anticipates having more information to share in September.

III. Discussion Items

- a. Group discussion ensued regarding the purpose of the Education Commission, its structure, guidelines, and operating principals. Patty Usher agreed to distribute to the members via email the current working copy to all members for substantive input and discussion for the next meeting. Finalization of the bylaws is also a requirement for the accreditation process which has been ongoing and expected to conclude by spring of 2013.
- b. Discussion regarding frequency, duration and timing of commission meetings were also addressed. Monthly Education Commission meetings with a set time frame have tentatively been set for the school year.
- c. Next meeting scheduled for September 20, 2012 at 5:00 pm.

IV. Adjournment

- a. Meeting was adjourned at 8:50 pm.

Respectfully submitted,

Patricia R. Usher
IC Parish Representative